

# General Ledger Included in the Core System

## WHAT IT DOES FOR YOU

The core of the AccuFund Accounting Suite is the General Ledger. All transactions from all modules are immediately posted to the General Ledger and are available for reporting. Adjustments are made through Journal Entries. The General Ledger provides summary and detail reporting for all years and across years.



including all transactions entered today. The General Ledger supports multiple transaction types including:

- ✓ Actual
- ✓ Encumbrance
- ✓ Budget

unt

- Grant Budget
- Project Budget
- ✓ Memo Entries
- ✓ Requested
- ✓ Allocation
- ✓ Budget Revision
- ✓ Grant Budget Rev.
- ✓ Project Budget Rev.
- ✓ Closing Entries

#### **HOW IT WORKS**

The AccuFund General Ledger provides a 255 character alpha-numeric account structure. Each segment or element may be of any length and the system will support up to 99 segments within the 255 characters. The database includes all fiscal years for continuous reporting as required. When entering data in any AccuFund module, the

A <u>c</u> count: Description:	001 000 7210 00 Supplies			<u>B</u> alan <u>L</u> ocke Co <u>m</u> p	Insert 🚺	
Status:	Active				Journal en ported fro	
Ending	Actual	Encumbrance	Requested	Budget		Remaini
00,100,000	100.00	0.00	0.00	0.00		(100.0
09/2003	100.00					
09/2003	(3,000.00)	10.00	(10.00)	0.00		
0.0000000000000000000000000000000000000		10.00 0.00	(10.00) 0.00	0.00 0.00		3,000.0
08/2003	(3,000.00)					3,000.0 (3,000.0
08/2003 07/2003	(3,000.00) 3,000.00	0.00	0.00	0.00		3,000.0 (3,000.0 0.0
08/2003 07/2003 06/2003 c	(3,000.00) 3,000.00 0.00	0.00 0.00	0.00 0.00	0.00		3,000.0 (3,000.0 0.0 (6,550.0
08/2003 07/2003 06/2003 c 06/2003	(3,000.00) 3,000.00 0.00 6,336.00 646.00	0.00 0.00 214.00	0.00 0.00 0.00	0.00 0.00 0.00		3,000.0 (3,000.0 0.0 (6,550.0
08/2003 07/2003 06/2003 c 06/2003 05/2003 View 001 000	(3,000,00) 3,000,00 0,00 6,336,00 646,00 0 7210 00 urce Reference	0.00 0.00 214.00 (21.00) Description	0.00 0.00 0.00 0.00	0.00 0.00 0.00	Units	3,000.0 (3,000.0 0.0 (6,550.0
08/2003 07/2003 06/2003 c 06/2003 05/2003 View 001 000 Activity Date Sou 6/04/2003 A	(3,000.00) 3,000.00 0.00 6,336.00 646.00 <b>7210 00</b>	0.00 0.00 214.00 (21.00) 21.00 (21.00) 0 Description Office MaxI	0.00 0.00 0.00 0.00	0.00 0.00 0.00	Units	3,000.0 (3,000.0 0.0 (6,550.0 (6,550.0

At any account review balances and double click balance to see detail for the period.

transactions are directly posted in the General Ledger on a real-time basis making all reporting current

Journal Ent	ry will be Changed						
Activity Date:	4/06/2004		Posting	Type: Actual	*	€	<u>N</u> ext
<u>R</u> eference:	ME - Mar			JE:	37	G	<u>P</u> revious
De <u>s</u> cription:	Month End March		^				<u>0</u> K
			~		📃 <u>H</u> as Units	×	Cancel
Distribution Offs	et						
Account / Desc	ription						Amount
	0.00 Supplies						575.00
001 000 200	AccuFund Accou	nting			2		(575.00)
	About to copy reversing entr	r the existing journal ry?	entry. Would you	I like the new jou	rnal entry to be a		
	(	Yes	No	Cancel	]	_	
🛃 İnsert	🚺 <u>C</u> hange	Delete 🚹 🖞	Jp 🚺	Down 🝳	<b>.</b>	_	0.00

purnal entries can be easily reversed in the same or different period and can be easily imported from external files including  $Excel^{\otimes}$  spreadsheets.

## **OTHER FEATURES**

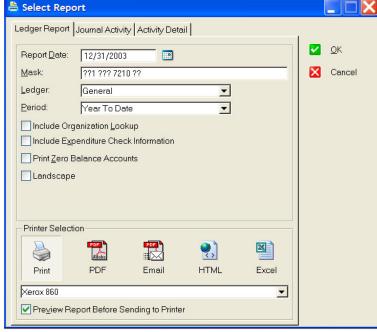
 ✓ For the chart of accounts, a predefined full account may be utilized or accounts may be built on the fly based on tables of valid elements, know in the system as "Dynamic Elements".

✓ The General Ledger supports multiple year end closings and allows entry in the following year prior to closing for as long as necessary to complete the closing process.

AccuFund, Inc. www.accufund.com

#### 400 Hillside Avenue, Needham, MA 02494 877-872-2228 781-433-0233 sales@accufund.com

- Multiple budget types including financial, grant and project provide multiple users the ability to report directly form the system.
- Export transaction detail to Excel with formatting and formulas in the totals.
- Extensive import capabilities provide easy integration of external systems such as specialized billing,



Ledger and Journal reports can be run for a month, quarter, fiscal year or inception to date for any type of activity, and an account "mask" can be applied to limit accounts.

licensing and development systems.

 Accounts balances and activity may be viewed onscreen through "Drill-down" capabilities allowing a user to click on an account balance view and report the transaction detail underlying the balance.

### COMPONENT INTEGRATION

All AccuFund modules post directly to the **General Ledger**.

# **COMPONENT AVAILABILITY**

The General Ledger provides the core of three AccuFund products:

- ✓ AccuFund Accounting Suite
- ✓ FASB/GASB Reporter
- ✓ Endowment Reporting System

# STANDARD TEMPLATES PROVIDED

Primary reporting for the **General Ledger** is through the Financial Report Writer. Detail reports are available in the module including:

✓ General Ledger - detail including monthly, yearto-date, and inception-to-date options

✓ Journal Detail - provides the detail of postings by module, activity date and system posting date.

✓ Account Detail - shows detail of account activity to any period of time within and across fiscal years.

✓ Custom transaction detail through the Report/ Forms Designer

AccuFund Sample Run: 5/17/2004 @ 4:28 PM Year To Date General Ledger for Period Ending 6/30/2002							Page: 1
Account	Date	Source	JE Reference	Description	<u>Debit</u>	Credit	Balanc
001 000 7	210 00 Su	pplies Begin	ning Balance				4.613.0
	/01/2001		4567	Colorado Custom Decks New back deck	500.00		5,113.0
11	/15/2001	A/P	0000118	AccuFund, Inc. Software	100.00		5,213.
001 000 7210 00 Supplies Ending Balance			600.00	0.00	5,213.		
	210 01 Of //15/2001		Beginning Balanc 0000118	e AccuFund, Inc. Software	100.00		12. 112.
12	2/13/2001 2/18/2001 210 01 Of	Inv	1 01-01-01 Ending Balance	Record month-end accrual A100 Accounting Software	1,500.00 50.00 1,650.00	0.00	1,612. 1,662. 1,662.
	210 02 Co //07/2001		lies Beginning Ba 0000113	lance Munson, John T Refund for something	100.00		4,995. 5,095.
	/20/2001 210 02 Co		12356 lies Ending Balan	Colorado Custom Decks ce	500.00 600.00	0.00	5,595. 5,595.
			lies Beginning Ba lies Ending Balan		0.00	0.00	230. 230.
	210 00 St //01/2001		ning Balance 4567	Colorado Custom Decks New back deck	500.00		25. 525.
002 000 7:	210 00 Si	pplies Ending	g Balance		500.00	0.00	525.
			Beginning Balanc Ending Balance	e	0.00	0.00	12 12

The Ledger Report provides the detail of transactions including check disbursement information for paid invoices.

400 Hillside Avenue, Needham, MA 02494 877-872-2228 781-433-0233 sales@accufund.com